

CONSTITUTION AND BY LAWS

COOKS CREEK WATERSHED ASSOCIATION

Bucks County, Northampton County, Lehigh County

PENNSYLVANIA

COOKS CREEK WATERSHED ASSOCIATION

CONSTITUTION

ARTICLE I - Name

The name of the organization shall be the Cooks Creek Watershed Association. The organization shall be called the Association in this document.

ARTICLE II - Type

The Association shall be a non-profit conservation organization to protect and develop the natural resources of the Cooks Creek Watershed in portions of Bucks, Lehigh and Northampton counties.

ARTICLE III - Area

The Cooks Creek Watershed is defined as the area drained or affected by Cooks Creek, and areas in the flood plain, extending to the confluence of the creek with the Delaware River, including all or part of the following boroughs and townships:

Bucks County -	Boroughs -		
	Townships -	Durham,	Springfield
		Haycock,	Richland
Northampton County -	Boroughs -		
	Townships -	Lower Saucon,	Williams
Lehigh County -	Boroughs -		
	Townships -	Upper Saucon	

BY-LAWS

ARTICLE I - Purpose

Section 1

To promote the conservation of the natural resources of the Cooks Creek Watershed.

Section 2

To protect, improve, and expand the natural resources and recreational opportunities of the Cooks Creek Watershed

Section 3

To conduct educational and scientific investigations and research related to natural resources conservation within and bordering the Cooks Creek Watershed.

Section 4

To disseminate information pertaining to the natural resources of the watershed to interested parties and the general public at no profit to the Association.

Section 5

To educate individuals and organizations in the value of natural resource management and in the effects of land use activities in the Cooks Creek Watershed.

Section 6

To improve financial, technical, and other assistance from federal, state, and local sources to implement the watershed's protection and development.

Section 7

To accelerate existing beneficial governmental programs on the watershed and promote necessary additional constructive programs beneficial to the watershed.

ARTICLE II - Objectives

Section 1

To study the resources of the watershed and develop a watershed management program based on the results of the study.

Section 2

To promote local interest in the problems of natural resources conservation in the watershed and solicit local support on the programs developed to correct and alleviate the problem conditions.

Section 3

To upgrade the creek classification to Class 'A' (Cold Water Fishery) and to maintain this standard.

Section 4

Other specific objectives such as open space preservation, historic values, nature and conservation center will be developed by the watershed study committee.

ARTICLE III - Membership

Section 1

The membership of the Association shall be open to all individuals or organizations within the boundaries of the watershed or who subscribe to the constitution and by-laws.

Section 2

Voting membership is restricted to individual members<sup>^</sup>who reside in the watershed township areas as defined in Article 3 of the Constitution.

*in good standing*

Section 3

Every eligible candidate for election to membership shall become a member upon payment of the required dues.

Section 4

Associate memberships shall be open to interested parties with all the rights and privileges of resident members less voting rights and privileges of holding office.

ARTICLE IV - Meetings

Section 1

The membership of the Association shall hold an annual meeting during the month of April. The time and the place of the meeting shall be publicized ten (10) days prior to the meeting date.

Section 2

Special meetings of the membership can be called by the president or the board of directors which shall be publicized ten (10) days prior to the meeting date.

Section 3

The directors at large shall be elected at the annual meeting. Nominating and voting procedures shall be designated by the board of directors.

ARTICLE V - Board of Directors

Section 1

The board of directors may consist of a representative of each township within the watershed area to be appointed by the township governing body an up to twelve directors elected by the membership at large. *of which at least 3 each be residents of Durham & Springfield Township respectively.*

Section 2

The township representatives shall serve for a term of one (1) year.

Section 3

The directors at large shall be elected to a term of office of three (3) years with the first directors elected to a staggered term of four (4) directors for a one (1) year term; four (4) directors for a two (2) year term and four (4) directors for a three (3) year term.

Section 4

The term of office of the directors shall be on a calendar year extending from May 1 following the annual meeting to April 30 of the following year.

Section 5

The directors may be elected to succeed themselves. Section 6

A quorum at any meeting shall consist of at least a majority of the directors elected at large and a majority of those present shall decide any question that may come before the meeting.

Section 7

The board of directors shall have the right by an affirmative vote of two-thirds (2/3) of the directors to request the governing bodies of the township to replace their representative for cause, and by like vote, a member at large may be removed for cause.

Section 8

*have at least 9 monthly meetings*

The board of directors shall (~~meet monthly~~) or a special meeting may be called by the president or seven (7) members of the board.

Section 9

The time and the place of the annual meeting shall be designated by the board of directors.

Section 10

The board of directors shall have the control of the property and activities of the Association; shall have the power to employ agents, workmen and other employees necessary to carry on the activities of the Association and shall fix their compensation and duties.

## ARTICLE VI - Officers

### Section 1

At the first meeting of the board of directors and at subsequent annual meetings there shall be elected by the directors a president, vice president, recording secretary financial secretary, and treasurer; who shall hold office for one (1) year or until their successors are elected.

### Section 2

The president, and in his absence, the vice president, shall preside at all meetings of members and at all meetings of the board of directors. *The vice president will assume responsibility for any specific duties as assigned by the president.*

### Section 3

The recording secretary shall keep a record of proceedings at meetings of members and at meetings of the board of directors; shall issue all notices of meetings as provided herein.

### Section 4

The corresponding secretary shall write and keep records of all external communications for the association.

### Section 5

The financial secretary shall keep records of the membership.

### Section 6

The treasurer shall receive and have custody of all the monies and securities of the Association and shall keep regular books of account. He shall deposit all monies in a bank to the credit of and in the name of the Association. The board of directors shall designate such depository. All expenditures shall be made by the treasurer on the authorization of the executive committee.

### Section 7

The officers and the members of the board of directors shall perform their respective duties without compensation.

### Section 8

As the need warrants, other officers may be designated by the board of directors.

ARTICLE VII - Committees

Section 1

There shall be an executive committee composed of the officers of the Association.

Section 2

The executive committee shall name other committees as the need arises.

ARTICLE VIII - Dues

The annual dues of individual members and affiliated organizations shall be set by the board of directors.

ARTICLE IX - Amendments

Thirty days advance notice shall be given to all members on any proposed change in By-Laws. These By-Laws may then be amended, repealed or altered, in whole or in part, by a majority vote of the membership present at the following meeting.

ARTICLE X - Rules of Order

The rules of parliamentary procedure as laid down in Roberts Rules of Order shall govern all meetings of the Association.